

**Contra Costa College**  
**Curriculum Instruction Committee**  
**Minutes of Monday, November 18, 2024**  
**2:15pm – 4:00pm**

Location: GE-305  
Zoom: <https://4cd.zoom.us/j/8355242819>  
Meeting ID: 835 524 2819

**MEETING CALLED TO ORDER at 2:15pm**

**CIC Chair:** Leslie Alexander

**Division Representatives**

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Nzingha Dugas, Deborah Dixon

**Non-Voting Members**

- **SLO Coordinator:** Michael Kilivris (*as needed*)
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Equity and Instruction:** Jason Berner
- **Curriculum Specialist:** Karen Ruskowski

**Members not in attendance:** Jack Wheeler, Michael Kilivris, Cole Moyer, Rodolfo Santos

**Guests in attendance:** Brandon Marshall, Perry Aliado, Annie Sciacca, Vanna Gonzales, Randy Carver

**CONSENT AGENDA ACTION ITEMS**

**Agenda:** November 18, 2024 (*carried over from cancelled 10/28 meeting*)

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Jacki Wright

**All in Favor:** No abstentions

**Minutes:** October 14, 2024

**Action:** Approved

**Motioned:** Jennifer Griest

**Seconded:** Brianne Ayala

**All in Favor:** No abstentions

**JRNAL-100 Magazine Writing**

**Deactivation:** Does not align with industry.

**JRNAL-159 Photojournalism: Beginning I**

**Deactivation:** We do not plan to offer this course anymore. We are maintaining the introduction to photojournalism course (JRNAL 158).

**JRNAL-258 Photojournalism: Intermediate I**

**Deactivation:** We do not plan to offer this course anymore.

**JRNAL-259 Photojournalism: Intermediate II**

**Deactivation:** We do not plan to offer this course anymore.

**NON-CONSENT AGENDA ACTION ITEMS**

**ENGL-C1000E Academic Reading and Writing**

**Revision:** (Formerly ENGL-001AX Intensive Composition and Reading) Content review. Update to align with CCN template. Course number, title, description, prerequisite, MOEs, objectives, lecture content.

*(This course was tabled on 10/14/24 for additional edits.)*

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Jacki Wright

**All in Favor:** No abstentions

**STAT-C1000 Introduction to Statistics**

**Revision:** (Formerly MATH-164 Introduction to Probability and Statistics) Content review. Update to align with CCN template. Course number, title, description, prerequisite, MOEs, textbooks, objectives, lecture and lab content.

**Action:** Approved, with updates to out of class assignments

**Motioned:** Jennifer Griest

**Seconded:** Jacki Wright

**All in Favor:** No abstentions

**COMM-C1000 Introduction to Public Speaking**

**Revision:** (Formerly SPCH-120 Public Speaking) Update to align with CCN template. Course number, title, description, MOIs, MOEs, out of class assignments, textbooks, objectives, lecture content.

*(Note: This course was also aligned with CalGETC standards and approved by CIC on 3/11/24. Those previous changes are included in this COR and also effective fall 2025.)*

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Brianne Ayala

**All in Favor:** No abstentions

**POLS-C1000 American Government and Politics**

**Revision:** (Formerly POLSC-125 Government of the United States) Update to align with CCN template. Course number, title, description, objectives, and lecture content.

**Action:** Approved

**Motioned:** Jacki Wright

**Seconded:** Najia Azizi

**All in Favor:** No abstentions

**JRNAL-123 News Production Staff II**

**Revision:** Content review. Update title (from News Production: Beginning II). Reduce lecture hours to 18 (from 54) and Add 108 laboratory hours (no change to units). Remove corequisite JRNAL-110B. Update description, MOIs, out of class assignments, MOEs, textbooks, objectives, SLOs, lecture content, and add lab content. Class max 40.

*(This course was tabled on 10/14/24 due to lack of time.)*

**Action:** Approved

**Motioned:** Jennifer Griest

**Seconded:** Najia Azizi

**All in Favor:** No abstentions

**JRNAL-222 News Production Staff III**

**Revision:** Content review. Update title (from News Production: Intermediate). Reduce lecture hours to 18 (from 54) and Add 108 laboratory hours (no change to units). Remove corequisite JRNAL-110C. Update description, MOIs, out of class assignments, MOEs, textbooks, objectives, SLOs, lecture content, and add lab content. Class max 40

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Brianne Ayala

**All in Favor:** No abstentions

**JRNAL-223 News Production Staff IV**

**Revision:** Content review. Update title (from News Production: Intermediate II). Reduce lecture hours to 18 (from 54) and Add 108 laboratory hours (no change to units). Remove corequisite JRNAL-110D. Update description, MOIs, out of class assignments, MOEs, textbooks, objectives, SLOs, lecture content, and add lab content. Class max 40

**Action:** Approved

**Motioned:** Jacki Wright

**Seconded:** Jennifer Griest

**All in Favor:** No abstentions

**Journalism – Associate in Arts for Transfer (A.A.-T)**

**Revision:** Align with Cal-GETC TMC and update applicable CCN courses. Add the following courses as LIST B options: SOCIO-234, PHILO-129, 130, SPCH-141, and SPCH-121. Remove SPCH-121I.

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Jacki Wright

**All in Favor:** No abstentions

**NURS-275 Gerontological/Medical-Surgical Nursing**

**Revision:** Content review. Update MOIs, add detail to MOEs, add equipment: Uworld NCLEX question prep application. Update textbook, objectives, and add SLOs. New request for distance education: Partially online (hybrid) only.

**Action:** Tabled for lack of time

**NURS-276 Developing Competency in Nursing Practice (C)**

**Revision:** Content review. Update textbooks. Class max 48.

**Action:** Tabled for lack of time

**DISCUSSION ITEMS****Discussion and vote:**

1) Expedite MATH-191S to 11/25 agenda. Emergency category: AB1705.

This new course is being created to offer continuing support to students currently in MATH-190S. The department is requesting that this course be expedited to the 11/25 agenda in order to officially be offered in Fall 2025. The majority of committee members decided that this does not qualify as an emergency because AB1705 mandates do not extend to MATH 191 since students do not place directly into it. Students who successfully complete MATH-190 and 190S should be sufficiently prepared to succeed in MATH-191 without the support course.

2) Expedite LARAZ-130 and LARAZ-190 to 11/25 agenda. Emergency category: Articulation, severe student impact. Both courses are at risk of losing Ethnic Studies GE articulation, despite being revised and submitted multiple times, and must be resubmitted with the most recent updates. The committee unanimously voted to expedite both courses to the 11/25 agenda.

**PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

**ADJOURNMENT**

The meeting adjourned at 4:03pm. The next meeting is scheduled for November 25, 2024

*NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN*